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Whittlesea Bell Cab & Henderson Taxi

Dress Code Policy

APPEARANCE

First impressions matter! Your appearance and that of your vehicle are the first things your customers notice. Make the most of it and take pride in your appearance. All drivers are expected to practice common sense rules of neatness, good taste, hygiene, grooming and comfort.

Come to work well rested, clean and neatly dressed. The following dress code must be adhered to. Anyone not meeting the following standards of appearance will be required to go home, change and return within a reasonable time to stand by on the extra board.

Hair must be neatly combed and no longer than lower collar length for men. Mustaches must be neatly trimmed and no longer than the edge of the upper lip. Beards are not acceptable. Goatees must be neatly trimmed and no longer than ½ inch. Women must keep hair neat and away from their face.

Shirts must be clean, neat and not wrinkled. Those that are not made to be worn over the trousers must be tucked in. T-shirts worn as outerwear are unacceptable. Shirts must be of the appropriate size and length.

Pants must be full length and solid colored; non-faded denim levis are acceptable. Pants must be clean, not wrinkled and in good condition, not faded, patched or torn. "Sagging" is prohibited. Pants must be of the appropriate size and length. From April 15 through October 15, Bermuda style shorts may be worn, but must be dark in color. Cut-off shorts are unacceptable.

Generally, hats may be worn which do not interfere with a person's field of vision. Baseball type hats are preferred and must be worn with the bill facing forward. Hats displaying logos or advertising which, by its nature would be considered unacceptable by a prudent person are prohibited.

All shoes must be clean and free from damage. Dark and solid colored shoes are preferred. Sneakers may be worn if in good condition. Sandals, "crocs", flip-flops and other forms of open toe and/or open heel shoes are prohibited. Heels can be no more than 2 inches in height. Platform shoes are prohibited. Management reserves the right to determine appropriateness of shoes on a case-by-case basis and instruct drivers accordingly. Socks must be worn at all times.

~~You are not allowed to wear, display or promote any business on your person or in your cab.~~

Earrings and other forms of jewelry are acceptable; however, ostentatious jewelry is prohibited. Rings through the nose, eyebrow, tongue, or body parts other than the ear that are visible to the public may not be worn while working. Employees are expected to be conservative in the wearing of makeup, scented products and hairstyles.

Tattoos, if exposed, must be small in size and may not be offensive in nature.

If a driver requires a bona fide reasonable accommodation regarding their appearance for a bona fide health and/or religious reason, they are required to contact the Vice President Human Resources. Unless it constitutes an undue hardship or safety hazard, the Company will accommodate such request.